

Health & Safety Policy Statement

Last updated: 09.01.2024

General

Hydrosave is committed to ensuring the health, safety and welfare of its employees, so far as is reasonably practicable. We also fully accept our responsibility for other persons whose health and safety may be affected by our activities.

We will take steps to ensure our statutory duties are met at all times and we will ensure that our performance relating to Health & Safety is subject to continual improvement. We will also operate Employee Assistance Programmes to support our employees.

Every employee will be given Health and Safety training when they join the Company and each employee will be given refresher information, instruction and additional training as is necessary to enable the safe performance of work activities.

We are committed to providing facilities, equipment and procedures to enable employees to raise issues of Health and Safety.

This includes the availability of our Employee Assistance Programme with the intent to support all employees with their general lifestyle, wellbeing and mental health.

Competent and qualified people will be appointed to assist us in meeting our statutory duties including, where appropriate, specialists from outside the Company.

Each employee has a legal obligation to take reasonable care for his or her own health and safety and for the safety of others who may be affected by his or her acts or omissions.

The successful implementation of this policy requires total commitment and cooperation from all levels of management and employees within our Company.

Responsibility

Management will:

- Actively seek the cooperation and suggestions for improvements from all employees in relation to our Health and Safety Policy;
- Provide appropriate information, instruction and training to ensure so far as is reasonably practicable the health and safety at work of employees;
- Provide and maintain a safe and healthy working environment, with statutory obligations as a minimum requirement;
- Maintain the workplace in a safe condition and provide a safe means of access to and egress from the workplace;
- Provide safety equipment, and approved personal protective equipment;
- Have arrangements for ensuring the safe use, handling, storage and transport of articles and substances;
- Provide and maintain plant, equipment and systems of work that are safe and without undue risks to health.

Employees will:

- Conform to rules, procedures and training regarding safe working;
- Use the correct methods of work and not improvise by using methods, tools or equipment which entail unnecessary risks;
- When there is a legal requirement to, or where the nature of the work requires it, wear the protective clothing and equipment specified and supplied;
- Report unsafe plant, tools and equipment and unsafe practices or methods of work;
- Report any potential Health and Safety hazard including infectious or other diseases, accidents, injuries or concerns associated with the workplace;
- Assist in the maintenance of good housekeeping standards;
- Cooperate with us to enable all statutory duties to be complied with;
- Maintain their workplace in a safe condition and operate a safe working area to carry out their activities;
- Assist where necessary in the investigation of any accidents that occur.

Our Company arrangements for First Aid, Emergency Evacuation, Fire Safety and Accident Reporting are all displayed on our Company notice boards or within field safety operational manuals.

Our Company Health and Safety Manual contains the detailed organisation and arrangements in relation to all of our rules and procedures and you can refer to a copy of this at our **Head Office, Swallow Court, Kettering, Northamptonshire, NN15 6XX.**

This policy will be regularly monitored to ensure that the objectives are achieved. It will be reviewed and, if necessary, revised in the light of legislative or organisational changes.



Simon Dray

Managing Director

Next Review: 9th January 2025